

**CITY OF OWOSSO**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**MONDAY, MAY 16, 2011**  
**7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 2, 2011:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to two (2) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Industrial Development District Amendment. Conduct a public hearing to receive citizen comment on an amendment to the Industrial Development District along South Chestnut Street to include the entire parcel located at 401 South Chestnut Street.
2. Personal Property Exemption. Conduct a public hearing to receive public comment on the application for New Personal Property Exemption for Machine Tool & Gear, Inc, 401 South Chestnut Street.
3. Special Assessment District No. 2011-01. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2011-01 for Bradley Street from Lansing Street to Howell Street for street reconstruction.
4. Special Assessment District No. 2011-02. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2011-02 for Cass Street from Shiawassee Street to Ball Street for street reconstruction.

5. Special Assessment District No. 2011-03. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2011-03 for Cedar Street from Main Street to Beehler Street for street reconstruction.
6. Special Assessment District No. 2011-04. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2011-04 for Clinton Street from Shiawassee Street to Michigan Avenue for street reconstruction.
7. Special Assessment District No. 2011-05. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2011-05 for Genesee Street from Shiawassee Street to Michigan Avenue for street reconstruction.
8. Special Assessment District No. 2011-06. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2011-06 for Howell Street from Bradley Street to River Street for street reconstruction.
9. Special Assessment District No. 2011-07. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2011-07 for Oliver Street from Shiawassee Street to Washington Street for street reconstruction.
10. Special Assessment District No. 2011-08. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2011-08 for Stewart Street from Chipman Street to Cedar Street for street reconstruction.

#### **STUDENT REPRESENTATIVE REPORT**

#### **CITIZEN COMMENTS AND QUESTIONS**

#### **CITY MANAGER REPORT**

#### **CONSENT AGENDA**

1. Special Assessment District No. 2011-09. Authorize Resolution No. 1 for Special Assessment District No. 2011-09 for the alley bounded by Water, Oliver, Williams, and Adams Streets for alley improvements.
2. Special Assessment District No. 2011-09. Authorize Resolution No. 2 for Special Assessment District No. 2011-09, setting a Public Hearing for June 6, 2011 for the alley bounded by Water, Oliver, Williams, and Adams Streets for alley improvements.
3. Artisan Market Permission. Consider approval of the application of Owosso Main Street for use of Main Street Plaza on consecutive Thursdays from 1:00 p.m. to 8:30 p.m. from June 16, 2011 through September 1, 2011 for the Artisan Market, authorizing Traffic Control Order No. 1252 formalizing the action, and waiving the insurance requirement.
4. Memorial Day Parade Permission. Consider approval of the application of The American Legion for use City streets on Memorial Day 2011, and each Memorial Day hereafter, for annual Memorial Day Parade, authorize Traffic Control Order No. 1253 formalizing the action, and waive the insurance requirement as follows: Washington Street from Oliver Street to Oakwood Cemetery during the parade and Washington Street from King Street to Oliver Street for the parade line-up.
5. Grant Application. Approve application for a grant from the Michigan Department of State for the procurement of 6 electronic poll book units for use during elections.

6. Bid Award. Approve the low bid of Perrin Construction Co., Inc. for the 2011 Curb & Gutter Replacement Program in the amount of \$10,860.00 and authorize payment up to the contract amount.
7. Bid Award. Approve low bid of Highway Maintenance and Construction Company for the 2011 Seal Coat Program in the amount of \$31,100.00 and authorize payment up to the contract amount.
8. Bid Award. Approve low bid of Seifert Construction Co. for the 2011 Sidewalk Replacement Program in the amount of \$22,260.00 and authorize payment up to the contract amount.
9. Bid Award. Approve low bid of My-Can, LLC for the supply and service of portable toilets in the amount of \$1090.00/month for fiscal year 2011-2012 and \$1105/month for fiscal year 2012-2013 and authorize payment up to the contract amount.
10. Bid Award. Approve low bid of Zoll Medical Corporation for 3 heart monitor/defibrillators for the Public Safety Department in the amount of \$58,119.00, with reimbursement of 95% of the cost from a FEMA grant.
11. Purchase Authorization. Approve the purchase of 4 additional trash receptacles from Superior Play in the amount of \$5,662.00.
12. Warrant No. 423. Accept Warrant No. 423 as presented.
13. Check Register. Receive and approve the Check Register for March 2011.
14. Revenue & Expenditure Report. Accept the March 2011 Revenue & Expenditure Report.

### **ITEMS OF BUSINESS**

1. City Budget Adoption. Adopt General Appropriations Resolution approving the 2011-2012 City Budget and authorizing the levy of 14.2939 mills.
2. Downtown Development Authority General Appropriations Resolution. Adopt the General Appropriations Resolution to authorize the levy of the Downtown Development Authority millage for the 2011-2012 fiscal year.
3. Community Garden Agreement. Consider approval of an agreement for the operation and maintenance of a Community Garden in Collamer Park.

### **COMMUNICATIONS**

1. Richard C. Williams, Finance Director. 2011 3Q Cash and Investments Position.
2. Michael T. Compeau, Public Safety Director. April 2011 Police Department Report.
3. Michael T. Compeau, Public Safety Director. April 2011 Fire Department Report.
4. Downtown Development Authority. Minutes of Meeting of May 4, 2011.
5. Owosso Planning Commission. Minutes of Meeting of May 9, 2011.
6. Shiawassee Area Transportation Agency. Minutes of Meeting of January 11, 2011.
7. Shiawassee Area Transportation Agency. Minutes of Meeting of February 8, 2011.
8. Shiawassee Area Transportation Agency. Minutes of Meeting of March 8, 2011.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, June 6, 2011

## **BOARDS AND COMMISSIONS OPENINGS**

Cable Access Advisory Commission, term expires 06-30-2011

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).